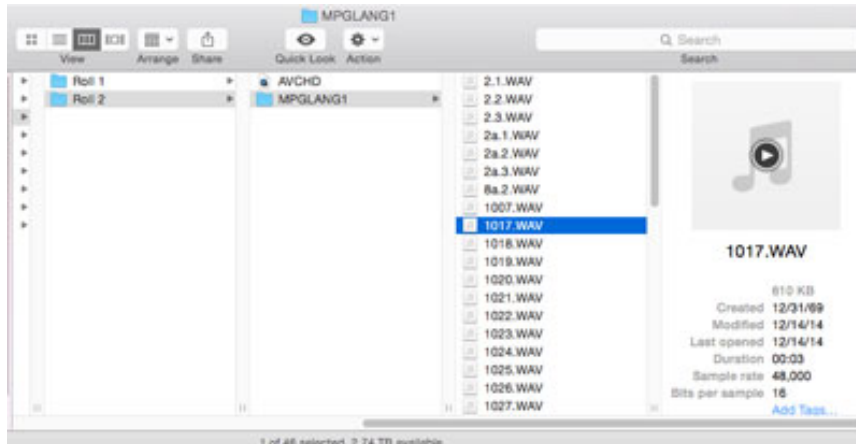


Syncing Dailies in Premiere Pro CC

1. Import audio tracks

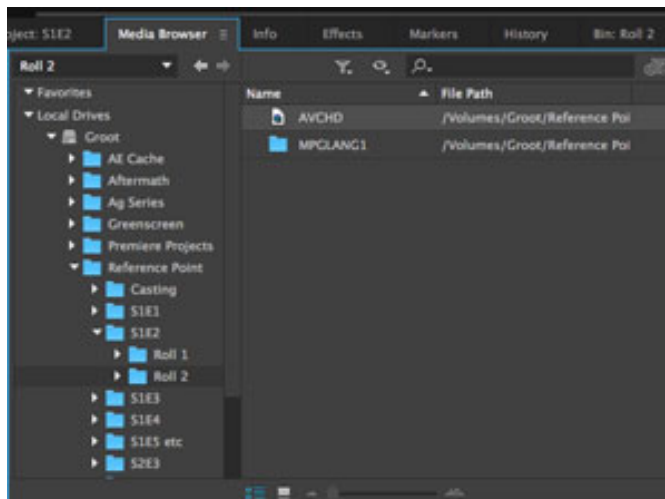
- In the Finder, click on the Preview Play button on each track to hear the slate info
- Rename the file according to the slate (e.g. "Scene 1a Take 1" becomes 1a.1.WAV)



- In Premiere Pro, File>New>Bin to create a Bin for each roll of footage
- Select the renamed audio tracks and File>Import to bring them into the Project

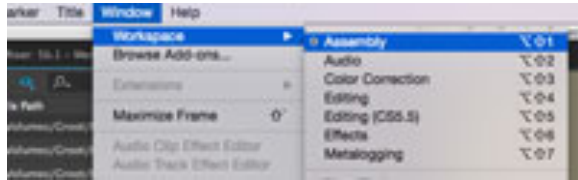
2. Link to the video clips

- Switch to the Media Browser tab (behind the Project tab in most layouts)
- Double-click folders in the Media Browser to navigate to the folder holding your video clips
- File>Import From Media Browser to import them into the same folder as the audio tracks

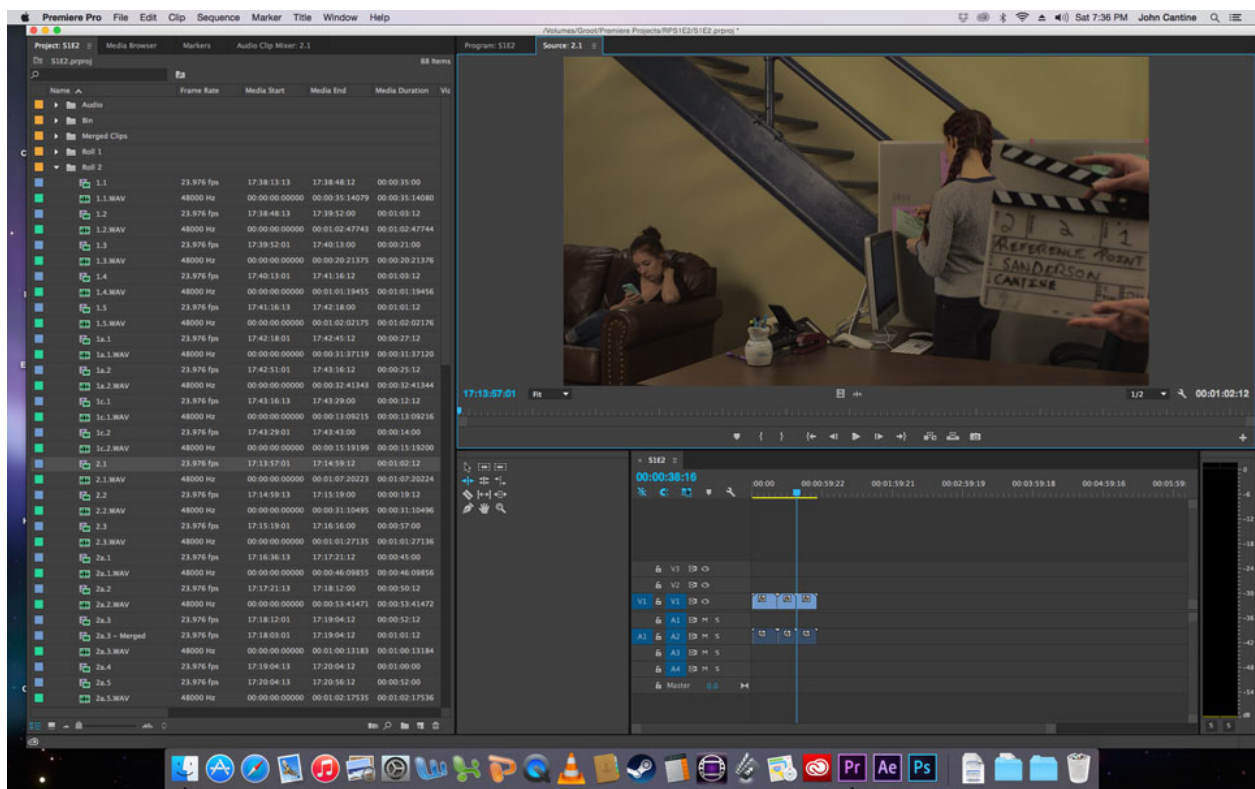


- Double-click each clip (or view large icons) to rename video clips to match slate info and audio clip names (e.g. "Scene 1a Take 1" becomes clip 1a.1)

3. Window>Workspace>Assembly

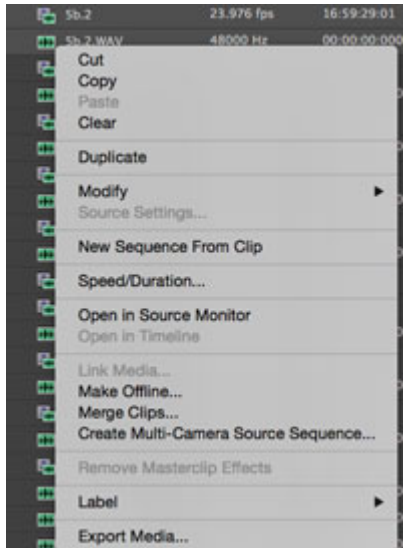


- Gives you a larger Project tab so that you can see all of your clips
- Each video clip and corresponding sound file will be next to each other

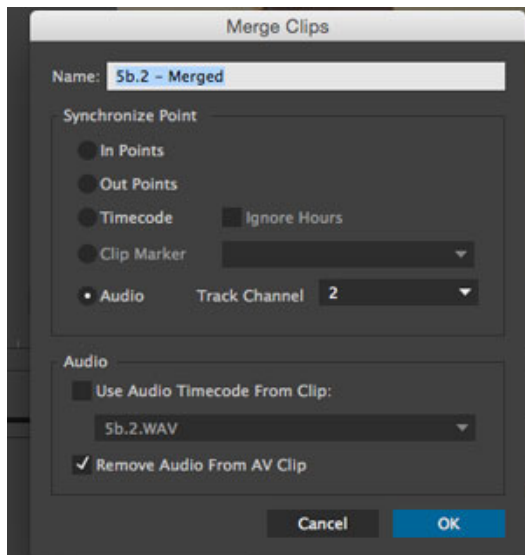


4. Merge clips

- Choose video and SHIFT-click (or CMD-click) corresponding audio to select both
- Right-click (or CTL-click), choose “Merge Clips” from menu



- In the Merge pop-up menu
 - Synchronize Point: Audio
 - Track Channel: 2 (for Stereo projects)
 - Check the box for “Remove Audio from AV Clip”



5. Check the clip to make sure it's in sync and has the dual-system audio instead of the camera audio

6. File>New>Bin

- Create a Bin for merged clips or separate bins for each scene
- Move each merged clip to the new bin(s) leaving the original clips in the old bin

7. Window>Workspace>Editing to return to the standard interface. Begin editing!